

WASHINGTON ASSOCIATION OF COUNTY COMMISSIONERS/COUNCIL CLERKS

SCHOLARSHIP GUIDELINES

**These general guidelines will be used by the Scholarship Committee
in making determinations for awarding scholarships:**

An applicant must be a County Clerk, Deputy Clerk or similar position and a member in good standing of the Washington Association of County Commissioners/Council Clerks on the date of application for WACCCs scholarship.

- ◆ Scholarships will be limited to one per person every other year.
- ◆ Preference in ranking of scholarship awards will be shown to those applicants seeking a scholarship for attendance at their first conference, the inability of the county to pay the costs of the conference, a commitment to attend the conference, and preference will also be given to county/council clerks.
- ◆ Scholarship awards will be made within the limitation of scholarship funds available pursuant to Article VII, Section 3 of the WACCCs Bylaws.
- ◆ Applications shall be submitted to the Chair of the Scholarship Committee on an Official WACCCs Scholarship Application form.
- ◆ The Scholarship Committee Chair will forward copies of all submitted applications to each member of the Scholarship Committee for review and evaluation.
- ◆ Following evaluation and decision by the Scholarship Committee, the Committee Chair will provide the recommendations to the Executive Board which will make the final awards. The Committee Chair will notify the scholarship recipient(s) of the decision.
- ◆ The Board will notify the WACCCs Treasurer of scholarship award. The Treasurer in turn will reimburse counties for actual conference registration, lodging and mileage expenses, for that recipient, as directed by the Board.
- ◆ The Scholarship Committee will recognize the scholarship recipient(s) as part of its report to the WACCCs general membership at the Annual Conference.